



अखिल भारतीय तकनीकी शिक्षा परिषद्
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
(भारत सरकार का एक सांविधिक संस्थान) (A STATUTORY BODY OF THE GOVERNMENT OF INDIA)

F.No.431/MCP-COMP(MG)/96

The Principal/Director/Registrar
Adhiyamaan College of Engineering
Dr. M.G.R. Nagar,
Hosur - 635 109
Tamil Nadu

18th January, 1996
College of

Adhiyamaan	Code	No.	Engineering
	29 JAN 1996		
	Initial		
	Dr. M.G.R. Nagar		
	HOSUR - 635 109.		

Sub: Extension of approval to conduct Management programme.

Sir,

This has reference to the approval accorded by AICTE to your institute to conduct MBA/PGDBA or any other management programme(s) for the academic year 1994-95/ 1995-96.

In this connection you are advised to submit an up to date Compliance Report with reference to conditions laid down in the Council's approval letter and as per the enclosed guidelines i.e. "How to submit the Compliance Report". Your proposal for extension of approval to existing programmes approved by the Council/ increase in intake of students/ to start additional batch i.e. full time or part time will be considered by the Council only on receipt of satisfactory Compliance Report by the 25th of February '96.

This may please be treated as MOST URGENT.

Thanking you

Yours faithfully,

(S.M. Toora)
Deputy Director (Mgt.)

Encl:- As above.

HOW TO SUBMIT COMPLIANCE REPORT

The Council accords the approvals to conduct programmes in institutions (existing and new) for the limited period varying from one year to two years depending upon the duration of programmes. Such institutions are required to submit the compliance report of the general and specific conditions of approval within stipulated periods mentioned in the letters of approvals. The Institutions must submit a compliance report before the expiry of the period of first approval for applying to the Council for further extension of their period of approval. The following details (alongwith authentic proofs) should be submitted to the Council by the insitutes in the compliance report.

- i ✓ Details of admission criterion followed name and addresses of candidates admitted alongwith their qualifications, experience, percentage of marks/grades in qualifying exams as well in entrance/admission test/Group discussions. Interviews and the steps taken by the Institute to maitain transparency of procedure.
- ii ✓ A Copy of prospectus/admission notices/brochures etc. for last academic year.
- iii ✓ Current list of faculty & staff members with their qualifications, designations & pay scales.
- iv Annual statement of accounts (audited) of last financial year.
- v ✓ Details of library books, computers, teaching aids added to the institute since approval was accorded.
- vi Annual report of the institute including details of the publicatoins / research journals & other academic activities of the faculty of the institute.
- vii ✓ Course structure and detailed syllabus followed in preceding / currnet academic year.
- viii ✓ Time table for teaching and details of workload of teachers (separately for full time/part time and visiting or guest faculty).
- ix Constitution of advisory committee with agenda & minutes of the meetings held in last one year.
- x Minutes of the meetings of management committee/ trust/society
- xi ✓ Details of regular tests/examinations/quizes etc. conducted by the institute.
- xii ✓ Details of computers in working condition for use of students and faculty with list of software and other packages.
- xiii ✓ - Additional physical infrastructure added since approval was accorded by the Council.
- xiv ✓ Specialisation / Electives offered in the programme.
- xv - Details of fee and other charges collected in current and preceding year.
- xvi ✓ Calendar of activities of institute for current and next academic year(Attach documentss if any).
- xvii Proof of endowment fund/corpus fund as per AICTE norms.
- xviii ✓ Summer and final placement record of last batch with brochures,details of salary slabs offered by Industry.