



अखिल भारतीय तकनीकी शिक्षा परिषद्
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION
(भारत सरकार का एक सांविधिक संस्थान) (A STATUTORY BODY OF THE GOVERNMENT OF INDIA)

F.No. 411/TN-49/BOS(CS)/95

THE DIRECTOR/PRINCIPAL
ADHIYAMAAN COLLEGE OF ENGINEERING
DR. M.G.R. NAGAR,
HOSUR - 635 109
TAMIL NADU

Manoj
Head
CS
85M

5th May, 1997	
Code	No.
520	
8 MAY 1997	
Initial	
Dr. M.G.R. HOSUR	

Sub : Extension of approval to conduct MCA programme.

Sir,

This has reference to the approval accorded by AICTE to your institute to conduct MCA programme for the academic year 1995-96/1996-97.

In this connection you are advised to submit an up to date Compliance Report with reference to conditions laid down in the Council's approval letter and as per the enclosed guidelines i.e. "How to submit the Compliance Report". Your proposal for extension of approval to existing programmes approved by the Council/ increase in intake of students/ to start additional batch i.e. full time will be considered by the Council only on receipt of satisfactory Compliance Report by the 20th of May, 1997.

This may please be treated as MOST URGENT.

Thanking you,

Yours faithfully,

M.F. Sharief

(M.F. Sharief)
Director (MCA)

Encl. : As above.

HOW TO SUBMIT COMPLIANCE REPORT

The Council accords the approvals to conduct programmes in institutions (existing and new) for the limited period varying from one year to two years depending upon the duration of programmes. Such institutions are required to submit the compliance report of the general and specific conditions of approval within stipulated periods mentioned in the letters of approvals. The Institutions must submit a compliance report before the expiry of the period of first approval for applying to the Council for further extension of their period of approval. The following details (alongwith authentic proofs) should be submitted to the Council by the institutes in the compliance report.

- i Details of admission criterion followed alongwith name and addresses of candidates admitted alongwith their qualifications, experience, percentage of marks/grades in qualifying exams as well in entrance/admission test/Group discussions interviews and the steps taken by the Institute to maintain transparency of procedure.
- ii A Copy of prospectus/admission notices/brochures etc. for last academic year.
- ✓iii List of current infaculty & staff members with their qualifications, designations & pay scales. Enclose copies of appointment letters of new incumbants.
- iv Annual statement of accounts (audited) of last financial year.
- ✓v Details of library books, computers, teaching aids added to the institute since approval was accorded.
- vi Annual report of the institute including details of the publications / research journals & other academic activities of the faculty of the institute.
- ✓vii Course structure and detailed syllabus followed in preceding and current academic year.
- ✓viii Time table for teaching and details of workload of teachers (separately for full time/ part time and visiting or guest faculty).
- ix Constitution of advisory committee with agenda & minutes of the meetings held in last one year.
- x Minutes of the meetings of management committee/ trust/society held so far.
- xi Details of regular tests/examinations/quizes etc. conducted by the institute.
- ✓xii Details of computers in working condition for use of students and faculty with list of software and other packages.
- xiii Additional physical infrastructure added since approval was accorded by the Council.
- xiv Specialisation / Electives offered in the programme.
- xv Details of fee and other charges collected in current and preceding year.
- xvi Calendar of activities of institute for current and next academic year(Attach documents if any).
- xvii Proof of endowment fund/corpus fund as per AICTE norms.
- xviii Summer and final placement record of last batch with brochures,details of salary slabs offered by Industry.