(An Autonomous Institute, Affiliated to Anna University, Chennai)

12th meeting of the Grievance Appeal Committee to be held on 26th March 2019

Meeting Notice

All the members of the Grievance Appeal Committee are expected to attend the 12th meeting which will be held on 26/03/2019 at 2.00 PM in the Main Block Conference Hall.

11/03/2019

CHAIRPERSON

To

All the members of the Grievance Appeal Committee

- 1. Dr. G. Fathima Chairperson
- 2. Dr. N. S. Badari Narayana Member
- 3. Dr. M. Lilly Florence Member
- 4. Dr. S. Sujatha Member
- 5. Ms. S. Keerthana Member
- 6. Dr. T. Lakshmi Member from neighboring Institution
- 7. Dr. K. Sivakumar -Special Invitee (Deputy Warden- Boys Hostel)

ENCL: AGENDA

Copy to:

The Manager /Office/ Office File.

(An Autonomous Institute, Affiliated to Anna University, Chennai)

Grievance Appeal Committee
12th meeting on 26/03/2019

AGENDA

- 12.1 To review and confirm the minutes of the 11th meeting of the Grievance Appeal Committee held on 28.03.2018
- 12.2 To deal with the grievances related to academic affairs.
- 12.3 To consider the grievances related to administrative affairs.
- 12.4 To review the cases of harassments (Both the Genders)
- 12.5 To consider the installation of additional power backup for uninterrupted power supply in the campus.
- 12.6 To consider the extension of blocks in both boys and girls hostel
- 12.7 To consider the extension of solar water heater in both boys and girls hostel.
- 12.8 To consider the suggestion of establishment of smart class for ICT based learning in each department

12.9 Any other

DATE: 11/03/2019

CHAIRPERSON

(An Autonomous Institute, Affiliated to Anna University, Chennai)

Minutes of the 12th meeting of the Grievance Appeal Committee held on

26th March 2019

Members Present

- 1. Dr. G. Fathima Chairperson
- 2. Dr. N. S. Badari Narayana Member
- 3. Dr. M. Lilly Florence Member
- 4. Dr. S. Sujatha Member
- 5. Ms. S. Keerthana
- 6. Dr. T. Lakshmi Member from neighboring Institution
- 7. Dr. K. Sivakumar Special Invitee (Deputy Warden- Boys Hostel)
- 12.1Considered the minutes of the 11th Grievance Appeal Committee meeting held on 28.03.2018 for confirmation.
 - **RESOLVED** that the minutes of 11th Grievance Appeal Committee Meeting be Confirmed.
- 12.2 Discussed the possibility of any grievances related to academic affairs.
 - **RESOLVED** that no such grievance has been brought to the notice of the Committee.
- 12.3 Considered the possibility of any grievances related to Administrative Affairs.
 - **RESOLVED** that no such grievance has been brought to the notice of the Committee.
- 12.4 Reviewed the recorded cases of harassments (Both the Genders)
 - **RESOLVED** that no complaint of harassment of any nature has been recorded with the committee.

12.5 Considered the installation of additional power backup for uninterrupted power supply in the campus

RESOLVED that the installation of additional power backup for uninterrupted power supply in the campus is under progress.

12.6 Considered the extension of blocks in both boys and girls hostel

RESOLVED that the extension of blocks in both boys and girls hostel is under progress

12.7 Considered the extension of solar water heater in both boys and girls hostel

RESOLVED that the extension of solar water heater in both boys and girls hostel is under progress

12.8 Considered the suggestion of establishment of smart class for ICT based learning in each department.

RESOLVED to recommend the establishment of smart class for consideration by higher authorities.

DATE: 26/03/2019

Chairperson

(An Autonomous Institute, Affiliated to Anna University, Chennai)

Minutes of the 12th meeting of the Grievance Appeal Committee held on 26th March 2019

Members Present

S.No	Name of the Member	Category	Signature
1	Dr. G. Fathima Prof & Head/CSE	Chairperson	Doc
2	Dr. N. S. Badari Narayana Dean (Autonomous)	Member	Ju
3	Dr. M. Lilly Florence Prof/CSE	Member	a la
4	Dr. S. Sujatha Prof & Head/EIE	Member	Gal-
5	Ms. S. Keerthana Asst.Prof/Physics	Member	5-2000
6	Dr. T. Lakshmi Prof / Tamil, M.G.R. College	Member from neighboring Institution	A.
7	Dr. K. Sivakumar HOD /Chemistry (Deputy Warden- Boys Hostel)	Special Invitee	Su /