

ADHIYAMAAN COLLEGE OF ENGINEERING, HOSUR – 635 109
(An Autonomous Institute, Affiliated to Anna University, Chennai)

11th Meeting of the Admission Committee on 09.04.2018

Meeting Notice

All the esteemed members of the Admission Committee are hereby notified that the 11th meeting of the committee will be held on 09.04.2018 in the Conference Room, Main Block at 02:00 pm.

All the members are informed to attend the same.

Date: 21.03.2018


PRINCIPAL

To:

All the members of the Admission Committee

1. Dr. G. Ranganath
2. Dr. N. S. Badari Narayanan
3. Dr. Channankaiah
4. Dr. K. Sivakumar
5. Dr. V.Navaneethakumar
6. Dr. Swamydoss

Encl: Agenda

Copy to:

1. The manager / Office / Office file.

Admission Committee 11th Meeting on 09.04.2018

Agenda

- 11.1 To discuss and confirm the minutes of the 10th meeting held on 08.03.2017.
- 11.2 To appraise the report of the admission of students done in the academic year 2017-2018.
- 11.3 To review the norms of authorized bodies relevant to the admission of students in the forthcoming academic year.
- 11.4 To prepare plan for addressing 12th standard, diploma students as a career counseling activity.
- 11.5 To place advertisement in print media regarding admissions as and when required.
- 11.6 To provide counseling to students and parents who come to seek admissions.
- 11.7 To guide admitted students to complete the admission procedure like paying fees, getting hostel admission, getting identity-card, etc.
- 11.8 To conduct orientation programme for the students to be admitted in first year B.E/B.Tech/B.Arch during the academic year 2018-19.
- 11.9 Any other relevant issues with the permission of the chair.

Date: 21.03.2018


Chairman-Admission Committee

ADHIYAMAAN COLLEGE OF ENGINEERING, HOSUR – 635 109
(An Autonomous Institute, Affiliated to Anna University, Chennai)

Minutes of the 11th meeting of Admission Committee held on 09.04.2018

Members Present

1. Dr. G. Ranganath
2. Dr. N. S. Badari Narayanan
3. Dr. Channankaiah
4. Dr. K. Sivakumar
5. Dr. V.Navaneethakumar
6. Dr. D. Swamydoss

11.1 Discussed the minutes of the 10th meeting held on 08.03.2017

RESOLVED to confirm the minutes of the 10th meeting held on 08.03.2017

11.2 Appraised the admission report of the year 2017-2018.

RESOLVED that the admission process has been satisfactory and rule bound

11.3 Reviewed the norms of authorized bodies relevant to the admission for the forth coming academic year.

RESOLVED that all the norms are clear and suitable for completing the admission process and therefore be followed.

11.4 Prepared the plan for addressing 12th standard, diploma students as a career counseling activity.

RESOLVED that the plan has to be worked out in phased manner.

11.5 Advertisement in print media regarding admissions as and when required.

RESOLVED that necessary steps be taken at the appropriate time.

11.6 Providing counseling to students and parents who come to seek admissions.

RESOLVED that responsible faculty members be included in the admission process to counsel the students and parents.

11.7 Guidance for admitted students to complete the admission procedure like paying fees, getting roll numbers, getting hostel admission, getting identity-card, getting time tables etc.

RESOLVED that appropriate steps must be taken for streamlining this process

11.8 Conducting orientation programme for the students to be admitted to first year

B.E/B.Tech/B.Arch during the academic year 2018-19.

RESOLVED that plan must be framed for conducting and executing the inspiring and enriching orientation programmes for the engineering aspirants during the forthcoming academic year.

Date: 09.04.2018


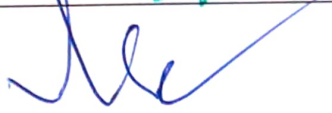


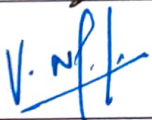

Chairman- Admission Committee

ADHIYAMAAN COLLEGE OF ENGINEERING, HOSUR – 635 109

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11th meeting of the Admission Committee held on 09.04.2018

Members Present

S No	Name of the Member	Signature
1	Dr. G. Ranganath-Principal	
2	Dr. N. S. Badari Narayanan-Dean-Autonomous	
3	Dr. Channankaiah-HoD-Mech	
4	Dr. K. Sivakumar-HoD-Chemistry	
5	Dr. V. Navaneethakumar-HoD-MBA	
6	Dr. D. Swamydoss-HoD-MCA	